



Torrance County Commission

Regular Meeting to be Held at:
Administrative Offices of Torrance County
Commission Chambers
205 9th Street
Estancia, NM 87016

AGENDA
March 14th, 2018
9:00 A.M.

Please Silence All Electronic Devices

Call Meeting to Order
Pledge of Allegiance
Invocation

Approval of Minutes: February 28th, 2018 Regular Meeting
Approval of Meeting Agenda
Approval of Consent Agenda:
1. *Approval of Checks*

ACTION ITEMS*:

ITEMS TO BE CONSIDERED AND ACTED UPON

Public Comment, each item: At the Discretion of the Commission Chair. Comments are limited to one (1) minute per person.

*** Department Requests/Reports:**

1. Updates: a. Various County Departments b. Other Boards or Land Grants (upon request) c. Forest Service (upon request) d. Commission
2. Request Reimbursement Be Paid to Volunteer Firefighter From Training in February 2015 – Lester Gary, Fire Chief
3. Request to Prohibit Open Burns, Section 5 A & B of Ordinance 87-2 – Lester Gary, Fire Chief
4. Request Ratification of Software Licensing Agreement between Torrance County Fire and ImageTrend, Inc.- Lester Gary, Fire Chief
5. Request Funding for Sergeant Promotion within the Torrance County Sheriff's Office Transport Division – Stephanie Dunlap, Sheriff Administrator
6. Service Agreement between Torrance County Animal Services and Waste Management – Danette Mead, Animal Services Asst Director
7. Resolution 2018-14 Finding Buildings, Structures, Ruins, Rubbish Wreckage or Debris on 12 Shilo Road in Moriarty to be a Menace to Public Comfort, Health, Peace or Safety and Requiring Removal – Dan DeCosta, Code Enforcement Officer
8. Request Out-of-State Travel to Attend the National Association of Drug Court Professionals in Houston, TX – Tracey Master, DWI Prevention Coord.
9. Resolution 2018-15 Line Item Transfer(s) – Amanda Tenorio, Finance Director
10. Resolution 2018-16 Budget Increase – Amanda Tenorio, Finance Director
11. Triadic Contract Renewal - Noah Sedillo, Chief Procurement Officer

***Commission Matters:**

12. Lease Agreement between Torrance County and Tajique Land Grant – Andrew Gutierrez, Tajique Land Grant
13. Consider and act upon, Removal of Current EVSWA Board Members
14. Consider and act upon, Replacing Current EVSWA Board Members
15. Commission Meeting General Guidelines of Procedure
 - a. Modify Public Comment on Agenda, if necessary
16. Request Fiscal Assistance to Fund the Pool – Michelle Jones, Town of Estancia Clerk

***County Manager Requests/Reports:**

17. Ratification of Audit Contract Amendment 18
18. Request Adoption of Computer Password Requirements Policy
19. Discussion and Clarification of Supervision and Directive of County Employees and Use of County Equipment
20. Update

Public Requests:

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three (3) minutes per person on any subject.

EXECUTIVE SESSION:

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters Will be Discussed in Closed Session:

- a) Limited personnel matters pursuant to NMSA 10-15-1 H (2) regarding Road Department Employees
- b) Limited personnel matters pursuant to NMSA 10-15-1 H (2) regarding Torrance County Manager Contract

***Reconvene from Executive Session:**

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

- c) Consider and Act upon, if appropriate, Limited Personnel Matters regarding Road Department Employees
- d) Consider and Act upon, if appropriate, Limited Personnel Matters regarding Torrance County Manager Contract

***Adjourn**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Torrance County Manager's Office at 205 9th Street Room 24 Estancia, NM 87016 (505) 246-4752 at least one week prior to the meeting or as soon as possible. Public documents, including the agendas and minutes, can be provided in various accessible formats. Please contact the Torrance County Clerk's Office at 205 9th Street Room 1 Estancia, NM 87016 (505) 246-4735 if a summary or other type of accessible format is needed.