



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair – District 2

Javier Sanchez, Vice Chair – District 3

Kevin McCall, Member – District 1

Wayne Johnson, County Manager

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, SEPTEMBER 25TH, 2019 @ 9:00 AM

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Motion to approve the September 11, 2019 Torrance County Board of County Commission Minutes.
 - B. COMMISSION:** Motion to approve the September 16, 2019 Torrance County Board of County Community
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Approval of Payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
- 11. ADOPTION OF RESOLUTION**
 - A. COMMISSION:** Motion to approve the creation of the Torrance County Land Grant Advisory Board. Resolution 2019- ____.(Sanchez)

- B. COMMISSION:** Motion to approve the creation of the Heritage Center Advisory Board. Resolution 2019- _____. (Sanchez)
- C. FINANCE:** Motion to approve Budget Increase from HB6 Distribution. Resolution 2019- _____.
- D. MANAGER/GRANT COORDINATOR:** Motion to approve 2020 Census Complete Count Committee. Resolution 2019- _____

12. APPROVALS

- A. MANAGER/GRANT COORDINATOR:** Motion to approve Intergovernmental Grant Agreement for Complete Count effort for U.S Census.
- B. MANAGER/GRANT COORDINATOR:** Motion to approve Torrance County Complete Count Committee Members.
- C. MANAGER/GRANT COORDINATOR:** Motion to approve outreach program for Complete Count effort for U.S Census.
- D. FIRE:** Motion to approve publication for adoption of the 2015 International Fire Code and the 2015 International Wildland-Urban Interface Code for County Ordinance.
- E. FIRE:** Motion to approve completion of Volunteer Fire Assistance Funding Grant.
- F. PURCHASING/FINANCE:** Motion to approve RFP TC-FY20-02 printing services for Treasurer and Assessor Office.
1. Contract approval for the Master's Touch, LLC.
- G. MANAGER/HR:** Motion to approve the purchase of Applicant tracking and new hire onboarding system.
- H. DISPATCH:** Motion to approve Dispatch re-organization removing an existing part-time position and using the budget proceeds to fund staff raises.
- I. SHERIFF:** Motion to approve purchases exceeding on Kaufman's and Pro-Vision invoices.
- J. SHERIFF:** Motion to approve creation of shift differential pay for deputies performing Special Investigations.

13. DISCUSSION

- A. EXTENSION OFFICE:** 4-H Update, presentation from 4-H kids.

14. EXECUTIVE SESSION

A. Purchase of real property to be used for the Torrance County Road shop.

Closed Pursuant to NMSA 1978 § 10-15-1(H)(8).

B. Purchase of educational trailers to be operated by Mesalands College

Closed Pursuant to NMSA 1978 § 10-15-1(H)(8).

C. PILT Negotiation La Joya I & II

Closed Pursuant to NMSA 1978 § 10-15-1(H)(8)

D. Purchase of Torrance County Fairgrounds

Closed Pursuant to NMSA 1978 § 10-15-1(H)(8)

15. Announcement of the next Board of County Commissioners Meeting:

October 9th, 2019 9:00 AM at the Torrance County Administrative Building Estancia, NM

16. Signing of Official Documents