



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

LeRoy M. Candelaria, District 3

Janice Y. Barela, County Manager

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, July 14, 2021 @ 9:00 AM

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Changes to the Agenda**
4. **PROCLAMATIONS**
5. **CERTIFICATES AND AWARDS**
 - A. **MANAGER:** Announcement of Employee of the Second Quarter: Danette Langdon, Animal Services.
 - B. **MANAGER:** Recognition of Employees' Years of Service.
 - 1) **MANAGER:** Announce list of Employee Service Year Pin recipients who recently received their pins: 30, 25, 20, 15, 10, 5 and 2 years of service.
 - 2) **ROAD:** Announcement of Employee Service Year Pin: Clarence Romero (15).
 - 3) **SHERIFF:** Announcement of Employee Service Year Pin: Cesar Quintana (2).
6. **BOARD AND COMMITTEE APPOINTMENTS**
 - A. **TREASURER:** Motion to re-appoint David Tixier as a member of the Investment Committee.
 - B. **TREASURER:** Motion to re-appoint Betty Cabber as a member of the Investment Committee.
7. **PUBLIC COMMENT and COMMUNICATIONS**

8. APPROVAL OF MINUTES

A. COMMISSION: Motion to approve the June 23, 2021 Torrance County Commission Minutes.

9. APPROVAL OF CONSENT AGENDA

A. FINANCE: Motion to approve payables.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

11. ADOPTION OF RESOLUTION

A. ROAD: Motion to approve the DOT/COOP CAP contract for the Fiscal Year 2022, Resolution No. ____.

B. ROAD: Motion to approve the DOT/COOP SP contract for the Fiscal Year 2022, Resolution No. ____.

C. ROAD: Motion to approve the DOT/COOP SB contract for the Fiscal Year 2022, Resolution No. ____.

D. FINANCE: Motion to approve Budget Increase & Budget Transfer, Resolution No. ____.

E. FIRE: Motion to approve Emergency Proclamation Declaring Extreme or Severe Drought Conditions within the Unincorporated Portions of Torrance County and Imposing Burn Restrictions, Resolution No. ____.

12. APPROVALS

A. MANAGER: Motion to approve extension to lease agreement with Tajique Land Grant for current location of the transfer station, to include increase of the monthly payment from \$200/month to \$300/month.

B. FIRE: Motion to approve a Budget Increase to change a part-time EMT position to a full-time EMT position.

C. FIRE: Motion to approve the National Park Service Agreement 2021-SAPU-0001 between Salinas Pueblo Missions National Monument and Torrance County Fire Department with authorization for Fire Chief to sign the agreement.

D. TREASURER: Motion to approve an Increase to the Delinquent Tax Specialist 1 salary utilizing funding from existing FY22 Treasurer's budget.

E. EMERGENCY MANAGEMENT: Motion to approve the Emergency Management Performance Grant of \$32,486.00 with authorization for County Manager to sign the agreement.

F. FINANCE: Motion to approve purchase orders that have exceeded the \$4,999.99 threshold.

1) TJ Enterprise, PO# 36390 exceeded by \$929.23; the total of that purchase would be \$5,928.23.

2) TJ Enterprise, PO# 36149 exceeded by \$2,167.38; the total of purchase would be \$7,166.38.

G. FINANCE: Motion to approve early loan payments.

1) Fire District 5 Homestead Loan PPRF-2089....\$16,084.67

2) Fire District 3 McIntosh Loan PPRF-2116.....\$4,816.27

3) Fire District 3 Loan PPRF-2187.....\$11,368.38

4) Dispatch Loan PPRF-2251.....\$179,879.99

5) Dispatch Loan PPRF-2451.....\$31,916.76

6) Dispatch Loan PPRF-2505.....\$36,250.21

13. DISCUSSION

A. MANAGER: Follow-up discussion regarding viable EMWT water projects in Torrance County and possible use of American Rescue Plan Act Funds allocated to Torrance County.

B. MANAGER: Follow-up discussion regarding self-sustained electronic solar system data on completed projects, along with the process and cost of getting similar system on the Neil Mertz Judicial Complex.

C. MANAGER'S REPORT

D. COMMISSIONERS' REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

15. Announcement of the next Board of County Commissioners Meeting: July 28, 2021 @ 9:00 AM.

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN