



Torrance County
BOARD OF COUNTY COMMISSIONERS (BCC)
Ryan Schwebach, Chair, District 2
Kevin McCall, Vice Chair, District 1
LeRoy M. Candelaria, District 3

Janice Y. Barela, County Manager

**ADMINISTRATIVE MEETING
AGENDA**

WEDNESDAY, July 28, 2021 @ 9:00 AM

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
 - A. COMMISSION:** Ratify Proclamation for Robert “Bobby” Chavez’s 90th Birthday.
- 5. CERTIFICATES AND AWARDS**
 - A. MANAGER:** Presentation of Certificates to Summer Interns for Successful Completion of Program.
 - B. MANAGER:** Presentation of Torrance County Extension Office 4-H Shooting Sports Awards from the District Contest.
- 6. BOARD AND COMMITTEE APPOINTMENT**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Motion to approve the July 14, 2021 Torrance County Commission Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

11. ADOPTION OF RESOLUTION

- A. FINANCE:** Motion to approve Resolution No. 2021-_____, finding the Fourth Quarter Report for Fiscal Year 2020-2021 to be accurate and true and requesting approval of the Fourth Quarter Report from the Local Government Division of the Department of Finance and Administration.
- B. FINANCE:** Motion to approve Final FY 2021-2022 Budget, Resolution No. 2021-_____.
- C. GRANT/PLANNING & ZONING, Presented by Summer Interns Justice Chavez and Dakiera Wood:** Motion to approve Torrance County's application to the New Mexico Finance Authority for a grant from the Local Government Planning Fund in the amount of \$50,000 for the Mescalero Dam Mitigation Engineering Plan, Resolution No. 2021-_____.
- D. MANAGER:** Motion to approve restructuring of the Torrance County Fair Board membership and a paid administrative support position, Resolution No._____.

12. APPROVALS

- A. CLERK:** Motion to approve Memorandum of Understanding (MOU) between the Office of the Secretary of State (SOS) and Torrance County for the sole purpose of providing state appropriated funds to Torrance County to cover the costs of conducting and administering the 2021 Regular Local Election (\$28,000).
- B. FINANCE:** Motion to approve early loan payment, Fire District 5 Homestead Loan PPRF-1992, funding source General Fund or PILT funds (\$146,845.54).
- C. FIRE:** Motion to approve Professional Services Contract for Justin Hazen, MD, DBA: NM TEMS to serve as Torrance County Medical Director.

13. DISCUSSION

- A. MANAGER:** Presentation and Discussion of American Rescue Plan Act Funding Eligible Uses.
- B. MANAGER'S REPORT**
- C. COMMISSIONERS' REPORTS**
- 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

A. MANAGER: Purchase of the County Fairgrounds, closed pursuant to NMSA 1978, Section 10-15-1(H)(8).

15. Announcement of the next Board of County Commissioners Meeting: August 11, 2021 @ 9:00 AM.

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN