



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

LeRoy M. Candelaria, District 3

Janice Y. Barela, County Manager

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, October 13, 2021 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. OPERATIONS:** Announcement of Employee Service Year Pin: Jozy Cosby (2).
 - B. OPERATIONS:** Announcement of Employee Service Year Pin: Isaiah Sanchez (2).
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Motion to approve the September 8, 2021, Torrance County Commission Meeting Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
 - A. PLANNING AND ZONING:** Motion to approve amendment to Ordinance 94-12 Solid Waste Ordinance. **Public Hearing and Final Action**

11. ADOPTION OF RESOLUTION

A. MANAGER: Motion to approve Resolution No.____, Pattern Inducement Resolution, declaring intent of Torrance County to issue taxable industrial revenue bonds, in one or more series, in an aggregate principal amount not to exceed \$3,500,000, in connection with a proposed project for the generation of wind energy to be located within the boundaries of the County, but outside the boundaries of any incorporated municipality, for the purpose of inducing Pattern SC Holdings LLC, a Delaware Limited Liability Company (or any affiliated entity thereof and their respective successors, assigns and/or their affiliates) to develop the project site and acquire, construct, equip and install the project being developed in one or more phases.

B. FIRE: Motion to approve Resolution No.____, intent to adopt Fire Protection Personnel Overtime Exemption.

C. FINANCE: Motion to approve Resolution No.____, to increase the Sheriff's Budget due to a Court-mandated Court Seizure Sale.

D. FINANCE: Motion to approve Resolution No.____, Disposition of Vehicles.

E. ROAD: Motion to approve Resolution No.____, to accept appropriation of \$300,000 for McNabb Road project and authorizing Janice Barela, County Manager, or her successor to act as signatory.

F. ROAD: Motion to approve Resolution No.____, to accept agreement with New Mexico Department of Transportation (NMDOT) through the Transportation Fund Program to complete the Riley Road project (Total Project Cost: \$2,346,031, NMDOT's share: \$2,228,729.45, County's 5% matching share: \$117,301.55).

G. ANIMAL SERVICES: Motion to approve Resolution No.____, to accept appropriation of \$25,000 for County Animal Shelter project and authorizing Janice Barela, County Manager, or her successor to act as signatory.

H. DISPATCH: Motion to approve Resolution No.____, to accept appropriation of \$75,500 to plan, design, construct, and equip building security and entry control systems for the 911 dispatch center in Torrance County, and authorizing Janice Barela, County Manager, or her successor to act as signatory.

I. OPERATIONS MANAGER: Motion to approve Resolution No.____, to accept appropriation of \$700,000 for County Fairgrounds project, and authorizing Janice Barela, County Manager, or her successor to act as signatory.

J. OPERATIONS MANAGER: Motion to approve Resolution No.____, to accept appropriation of \$100,000 for County Administration Building project, and authorizing Janice Barela, County Manager, or her successor to act as signatory.

12. APPROVALS

- A. OPERATIONS MANAGER:** Motion to approve the restructure of the Road Department Mechanic/Equipment Operator position to an Operations/Road Department shared Facilities Maintenance/Fleet Technician position with the agreed upon salary, along with a supervisory pay increase for the Maintenance Foreman.
- B. EMERGENCY MANAGEMENT:** Motion to approve MOU between New Mexico Department of Health and Torrance County for \$30,000 grant to fund collaboration on preparedness, mitigation, and preventative measures.
- C. GRANTS:** Motion to approve Professional Services Contract between Torrance County and Lyndsi Donner to provide Girls Circle Services in the Estancia Valley.
- D. FIRE:** Motion to approve changing the part-time EMT/Firefighter position to full-time.
- E. FIRE:** Motion to hire an Assistant Fire/EMS Chief, a second EMS Lieutenant and five (5) additional EMT/Firefighters for 24/7 EMS coverage.
- F. FIRE:** Motion to approve amendment to Nominal Fee/Pay Per Call Program to reflect the change of paying volunteers \$25 per call in addition to the \$50 shift duty to augment career staff.
- G. FIRE:** Motion to approve Billing and Reimbursement Services Agreement between Torrance County and Quick Med Claims (QMC).

13. DISCUSSION

- A. MANAGER:** Presentation by Robert Burpo, First American Financial Advisors, Inc., on funding options for the design, development, and construction of a new county administrative building.
- B. MANAGER:** SunZia Transmission Update – John Ryan.
- C. MANAGER’S REPORT**
- D. COMMISSIONER’S REPORTS**
- 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

- A. MANAGER:** Purchase of the County Fairgrounds, closed pursuant to NMSA 1978, Section 10-15-1(H)(8).
- B. MANAGER:** Discuss personnel issues (County Attorney), closed pursuant to NMSA 1978, Section 10-15-1(H)(2).

15. Announcement of the next Board of County Commissioners Meeting: October 27, 2021 at 9:00 AM.

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN