



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Member, District 1

LeRoy M. Candelaria, Vice Chair, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, April 13, 2022 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Motion to approve the March 23, 2022, Torrance County Commission Meeting Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
- 11. ADOPTION OF RESOLUTION**
 - A. FIRE:** Motion to approve Resolution 2022-___, Changing the probationary period of Career Fire Protection positions from six (6) months to one (1) year.

B. FINANCE: Motion to approve Resolution 2022-___, Budget Increase/Transfer.

12. APPROVALS

A. MANAGER: Discussion and possible action regarding the Estancia 9th Street Chip seal project – requesting approval to split the cost with the Town of Estancia. Town of Estancia is requesting Torrance County to cover the cost for labor, equipment, and tax. The Town of Estancia will be responsible for materials. (Mayor Dial, Town of Estancia)

B. FINANCE: FY 2023 Budget Hearing (Public Hearing).

C. CLERK: Motion to approve the use of the Manzano Center for the 2021 Special Election and the 2022 Real Local Election – Received invoice for rental fee in the amount of \$500.

D. SHERIFF: Motion to approve submittal of an application for the Justice Assistance Program (JAG) Grant program to request funding for community policing.

E. SHERIFF: Motion to approve of USDA – Forest Service Agreement for Law Enforcement Services.

F. SHERIFF: Motion approve ratification of payment for NMDOH for On-Line Training Costs.

G. EMERGENCY MANAGEMENT: Motion to approve the submittal of amendment adding two deliverables to the Cities Readiness Initiative Grant.

H. ROAD: Motion to approve submittal of funding request for the Transportation Project Fund for completion of the Martinez Road paving project, authorizing County Manager Janice Barela to sign a letter to the New Mexico Department of Transportation Cabinet Secretary summarizing the Commission’s approval.

I. ROAD: Motion to approve submittal of funding request for the Transportation project Fund for Completion of the Green Road paving project, authorizing County Manager Janice Barela to sign a letter to the New Mexico Department of Transportation Cabinet Secretary summarizing the Commission’s approval.

J. ROAD: Motion to approve the submittal of funding request for the Transportation Project Fund for completion of the Ewing Road paving project, authorizing County Manager Janice Barela to sign a letter to the New Mexico Department of Transportation Cabinet Secretary summarizing the Commission’s approval.

K. GRANTS: Motion to approve the submittal of application for the Family Violence Prevention and Services Act American Rescue Plan Act (FVSPA-ARPA) COVID 19 funding for the Domestic Violence Program.

L. MANAGER: Motion to approve qualified responsive firms for RFP TC-FY22-04 – On-Call Professional Design Services and authorize Deputy County Manager, Juan Torres, to act as signatory.

M. MANAGER: Discussion and possible action regarding the East Torrance Soil and Water Conservation District’s placement of a community garden at the Torrance County Fairgrounds.

13. DISCUSSION

A. MANAGER’S REPORT

1) Frederick Percival kindly donated a rope that is stronger than Kevlar to the County for us to hang our flag. He stated, “the people in my path at the county building inspired me.” THANK YOU!

B. COMMISSIONERS’ REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

15. Announcement of the next Board of County Commissioners Meeting: April 27, 2022, at 9:00 AM.

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN