



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Member, District 1

LeRoy M. Candelaria, Vice Chair, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, May 25, 2022 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. CLERK:** Motion to approve the April 27, 2022, Torrance County Commission Meeting Minutes. (Deferred 5/11/2022)
 - B. CLERK:** Motion to approve the May 11, 2022, Torrance County Commission Meeting Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
- 11. ADOPTION OF RESOLUTION**

- A. **TREASURER:** Motion to approve Resolution 2022-____, Procedure for the Acceptance of Payments by Credit/Debit Card and Electronic Transfer.
- B. **HUMAN RESOURCES:** Motion to approve Resolution 2022-____, Authorizing an Election for Adoption of Municipal Police Member Coverage Plan 5.

12. APPROVALS

- A. **FIRE:** Motion to approve the change of required certification for Emergency Medical Services (EMS) Lieutenant from Paramedic to Intermediate or above.
- B. **FINANCE:** Discussion and possible action on increasing Emergency Medical Technician (EMT) pay scale.
- C. **FIRE:** Motion to approve submittal of applications for the FY23 Fire Protection Fund Grant for all Volunteer Fire Districts and Fire Administration.
- D. **FINANCE:** Motion to approve advertisement and hiring of Kennel Assistant immediately instead of in the start of Fiscal Year 2023.
- E. **ANIMAL SERVICES:** Motion to approve the agreement for the Carroll Petrie Foundation for \$25,000 to support the Torrance County Animal Services' spay and neuter program and authorize County Manager Janice Barela to sign.
- F. **EMERGENCY MANAGEMENT:** Motion to approve the submittal of the Emergency Management Performance Grant (EMPG) – A grant funding half of the salary and benefits of Emergency Management personnel. (Deferred 5/11/2022.)
- G. **GRANTS:** Motion to ratify application to expand Juvenile Justice Grant in FY2023 to include addition of Restorative Justice Program and continued expansion of Boys Council and Girls Circle programs in the Estancia Valley bringing proposed grant award from \$98,385 to \$134,694 plus a 40% match to equal \$53,877.60.

13. DISCUSSION

- A. **MANAGER:** Presentation on the status and projected timelines for the SunZia powerline project. (John Ryan)
- B. **MANAGER:** Presentation and discussion of proposed Community Benefit Agreement between Torrance County and SunZia and possible Resolution of support from the County. (Rob Burpo, County Financial Advisor)
- C. **MANAGER:** Update on proposed loan financing for new Administration Building. (Rob Burpo, County Financial Advisor)

D. COMMISSION: Discussion and presentation on election integrity issues and vulnerabilities. (David and Erin Clements)

E. MANAGER'S REPORT

- 1) Estancia Public Library and American Legion Post 22 have joined Dolly Parton's Imagination Library. The goal is to raise \$3,000 by the end of the year to provide a free book each month to children ages zero to four.
- 2) County Employment Opportunities, visit the County website at <https://nm-torrancecounty.civicplushrms.com/CareerPortal/Jobs.aspx>

F. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2

a. Estancia Basin Water Planning Committee (EBWPC) has two vacant County representative positions: governmental representative and agricultural enterprise representative.

- 3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

A. ATTORNEY: Discuss threatened or pending litigation (Board of Trustees of La Merced Del Pueblo de Tajique v. Board of County Commissioners of Torrance County and Gravity Pad Partners, LLC), closed pursuant to NMSA 1978, Section 10-15-1(H)(7).

B. COMMISSION: Discuss limited personnel matters (County Attorney's Annual Performance Evaluation), closed pursuant to NMSA, Section 10-15-1(H)(2).

15. Announcement of the next Board of County Commissioners Meeting:

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN