



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

LeRoy M. Candelaria, Vice Chair, District 3

Kevin McCall, Member, District 1

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, June 8, 2022 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. ROAD:** Announcement of Employee Service Year Pin: Carl Austin (2).
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. CLERK:** Motion to approve the May 25, 2022, Torrance County Commission Meeting Minutes (Not included in Agenda Packet).
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
- 11. ADOPTION OF RESOLUTION**
 - A. FINANCE:** Motion to approve Resolution 2022-____, Budget Adjustments.

B. MANAGER: Motion to approve Resolution 2022-____, Restructure of the Fair Board and Approval of Paid Contractor for Administrative Assistant Services to the Fair Board.

C. MANAGER: Motion to approve Resolution 2022-____, Proclaiming extreme or severe drought conditions and to ban the use of certain fireworks.

12. APPROVALS

A. PLANNING AND ZONING: Motion to approve the renewal of Special Use Permit for Special Waste Disposal, LLC's annual application, Public Hearing conducted on May 4, 2022.

B. GRANTS: Motion to ratify the submission of the Continuum of Graduation Sanctions (Juvenile Justice Grant) Agreement 21-690-3200-20847-2 increasing grant award for FY23 and FY24 to \$134,694/FY requiring a 40% match of \$53,877.60

C. DWI PREVENTION PROGRAM: Motion to approve the LDWI Grant Agreement for FY2023.

D. SHERIFF: Motion to ratify the submission of the Law Enforcement Retention Fund application.

E. MANAGER: Motion to approve the reclassification of a 911 Dispatcher position to an additional Training/NCIC Coordinator within the Dispatch Center, with salary as specified in the approved FY23 Budget, Dispatch Salary Schedule.

F. MANAGER: Motion to approve the cost-of-living increase of \$0.75/hour for the current Training/NCIC Coordinator in Dispatch Center, who, with the approved FY23 Budget, Dispatch Salary Schedule, is slated to only receive an increase of \$0.31/hour.

G. MANAGER: Motion to ratify the advertisement of the Finance Director position at the approved FY23 Budget salary.

H. MANAGER: Motion to approve the advertisement and hiring of new Human Resources Director at the salary approved in FY23 Budget, prior to current Human Resources Director's impending resignation, to provide opportunity for training.

13. DISCUSSION

A. MANAGER: Discussion regarding scope of work for Fairgrounds improvements.

B. MANAGER'S REPORT

C. COMMISSIONERS' REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

15. Announcement of a Special Board of County Commissioners Meeting to certify the canvass of the 2022 Primary Election Results: June 13, 2022, at 9:00 AM.

16. Announcement of the next Board of County Commissioners Meeting: June 22, 2022

17. SIGNING OF OFFICIAL DOCUMENTS

18. ADJOURN