



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

LeRoy M. Candelaria, Vice Chair, District 3

Kevin McCall, Member, District 1

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, December 28, 2022, @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. MANAGER:** Recognition of Dedicated Service as Torrance County Sheriff and Undersheriff: Martin Rivera
 - B. ROAD:** Recognition of Employee Service Year Pin: Pete Montano (20)
Deferred from November 9, 2022 Meeting
 - C. ROAD:** Recognition of Employee Service Year Pin: Brian Sanchez (25)
Deferred from November 9, 2022 Meeting
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.

B. PLANNING & ZONING: Approval of 2023 Planning and Zoning Board Meeting Schedule.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

11. ADOPTION OF RESOLUTION

A. COMMISSION: Resolution 2022-____, a resolution deeming that Torrance County Clerk, Yvonne Otero, has abandoned her position by absenting herself from work for 30 or more successive days.

B. GRANTS: Approve Resolution and Agreement for the Law Enforcement Retention Fund in the total amount of \$93,750.

12. APPROVALS

A. GRANTS: Approval of contract with Jeannette Martinez to provide training services regarding the Restorative Justice program to support program design and development and provide coaching for the Restorative Justice Facilitator.

B. GRANTS: Approval of amendment to contract with Rebecca Armstrong increasing her hourly rate to \$31/hour as the Juvenile Justice Continuum Coordinator as funded through the Juvenile Justice Continuum of Graduated Sanctions grant.

C. GRANTS: Discussion with possible action: Presentation with Kendall Chavez, Food & Hunger Coordinator from the Office of the Governor, about the New Mexico Food Security Grant, with consideration of possible increase in local funding.

D. FINANCE: Estancia Basin Water Planning Committee – Request approval of two prior year invoices from John Shoemaker & Associates, INC. for geo-hydrological services in the amounts of \$11,262.05 and \$2,842.04 (combined total of \$14,104.09.)

E. MANAGER: Discussion and possible approval of architect for the new Torrance County Administrative Building.

F. FIRE: Discussion and possible approval of changes for Torrance County Firefighter and EMT positions. *Deferred from December 15, 2022 Meeting*

1) Salary increases to retain current staff and fill current vacancies.

2) EMT PRN positions to help fill schedule gaps.

G. ROAD: Discussion and possible approval of amendment to Road Department Salary Schedule.

H. COMMISSION: Discussion and possible action regarding ARPA funding for roadway projects/equipment.

13. DISCUSSION

- A. EMERGENCY MANAGEMENT:** Discussion of the location of Emergency Management Office and the need for office, EOC, storage, vehicles, and mobile command to be in one location.
- B. MANAGER:** Torrance County Domestic Violence Program – Current program status update and discussion to transition the program to a non-profit organization.
- C. MANAGER**
- D. MANAGER’S REPORT**
- E. COMMISSIONERS’ REPORTS**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

- 15. Announcement of the next Board of County Commissioners Meeting:** January 11, 2023, at 9:00 AM.

16. SIGNING OF OFFICIAL DOCUMENTS**17. ADJOURN**