



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Vacant, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, FEBURARY 8, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. ROAD:** Recognition of Employee Service Year Pin: Jacob Medina (5) (Deferred from January 11th Commission Meeting)
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - A. COMMISSION:** Discussion and possible appointment of Torrance County's representative to the Estancia Valley Economic Development Association (EVEDA) Executive Board.
 - B. COMMISSION:** Discussion and possible appointment of Torrance County's two representatives to the Mid Region Council of Governments (MRCOGG) Executive Board.
 - C. COMMISSION:** Discussion and possible appointment of Torrance County's two representatives to EMWT Regional Water Association Board.
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**

- A. **COMMISSION:** Discussion and possible approval of the December 28, 2022, Torrance County Meeting Minutes.
 - B. **COMMISSION:** Discussion and possible approval of the January 11, 2023, Torrance County Meeting Minutes.
9. **APPROVAL OF CONSENT AGENDA**
- A. **PLANNING & ZONING:** Approve Conditional Use Permit for Home Based Fitness Facility. (Planning & Zoning Board Meeting – December 7, 2022)
 - B. **FINANCE & PURCHASING:** Motion to approve payables.
10. **ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
11. **ADOPTION OF RESOLUTION**
- A. **ROAD:** 2023 Annual Certified County Maintained Mileage Report.
12. **APPROVALS**
- A. **FINANCE & PURCHASING:** Oral Presentations / Contract Award RFP TC-FY23-02 – Legal Services, County Manager Janice Barela as signatory.
 - 1) NM Government Law, LLC - Oral Presentation
 - 2) Robles, Rael & Anaya, P.C. - Oral Presentation
 - 3) Virtue & Najjar, PC - Oral Presentation
 - B. **FIRE:** Approval of Agreement between Torrance County and Superior Ambulance of Torrance County, Inc. for ambulance services.
 - C. **SHERIFF:** Approval of the Cooperative Law Enforcement Agreement 23-LE-11030300-057 between Torrance County and the USDA, Forest Service Cibola National Forest and Grasslands to provide patrol for designated U.S. Forest Service Roads, campgrounds, developed sites, and dispersed areas; the grant award equals \$5,000.
 - D. **SHERIFF:** Approval of the Patrick Leahy Bulletproof Vest Partnership (BVP Grant award for \$9,200 with \$9,200 match to purchase 23 bulletproof vests for the Torrance County Sheriff's Office.
 - E. **FINANCE:** Request approval of a prior year invoices from Tyler Technologies, Inc. for conversion of financial software of \$14,603.69.

F. MANAGER: Discussion and possible approval of updated programming for the new Torrance County Administrative Building.

13. DISCUSSION

A. MANAGER: Lucy Lawrence, resident of Torrance County, presentation regarding the designation of Kathy Lane as a county road due to increase of lots sold and addresses assigned, therefore foregoing the need to be annexed and requiring maintenance by Torrance County.

B. MANAGER'S REPORT

C. COMMISSIONERS' REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) VACANT, District 3

14. EXECUTIVE SESSION

A. COMMISSION: Meeting with County Attorney pertaining to threatened or pending litigation in which Torrance County is or may become a participant. Section 10-15-1(H)(7), regarding abortion litigation.

15. Announcement of the next Board of County Commissioners Meeting: February 22, 2023

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN