



## *Torrance County*

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Vacant**, Member, District 3

**Janice Y. Barela**, County Manager

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The meeting will be available via Zoom and the link may be found on the County's website [www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar). Click on the event to access Zoom Meeting information.

### **ADMINISTRATIVE MEETING AGENDA**

**WEDNESDAY, MARCH 8, 2023 @ 9:00 AM**  
**205 S. Ninth Street, Estancia, NM 87016**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
  - A. DISPATCH:** Awarding of certificates to: Thomas Carter (TCSO), John Stocum (TCSO), Randy Sanchez (TCFD), Jacob Medina (TC Roads) for acting above and beyond the call of duty on February 15, 2023 (Presented by Ben Daugherty).
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Motion to approve minutes of the February 22, 2023 Regular Meeting of the Board of County Commissioners.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. MANAGER:** Approve Restrictive Housing Report – First Quarter 2022
  - B. FINANCE & PURCHASING:** Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

**11. ADOPTION OF RESOLUTION****12. APPROVALS**

**A. MANAGER:** Request to approve Professional Services Contract with First American Financial Advisors, Inc. for financial advisory services.

**B. MANAGER:** Request approval of use of Torrance County Park for The 45<sup>th</sup> Annual Ache Le Plew Mountain Man Rendezvous, Sponsored by NM Bighorn Gun Club (Presented by Cassandra Carnes).

**C. FINANCE & PURCHASING:** Request to identify and approve the county funds to be used to complete the funding for new Road Shop construction and improvement project.

**D. COMMISSION:** Discussion and possible approval of Administrative Assistant Salary Schedule (Road).

**E. MANAGER:** Discussion and possible approval of incentive pay for Torrance County Safety Officer.

**F. ANIMAL SERVICES & GRANTS:** Request approval for Torrance County Animal Services to submit an application to the Carroll Petrie Foundation for assistance for emergency vet care for cats and dogs and some preventative care services. The grant is for \$25,000.00 with no matching funds.

**G. ANIMAL SERVICES & GRANTS:** Request approval for Torrance County Animal Services to submit an application to the Carroll Petrie Foundation for sterilization and vaccinations, including rabies, parvo/distemper (dogs) and rabies and FVRCP (cats). This could serve about 137 pets. The grant is for \$25,000.00 with no matching funds.

**13. DISCUSSION****A. MANAGER'S REPORT****B. COMMISSIONERS' REPORTS**

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) VACANT, District 3

**14. EXECUTIVE SESSION**

**A. COMMISSION:** Discuss limited personnel matters (Fire Chief), closed pursuant to NMSA Section 10-15-1(H)(2).

**B. COMMISSION:** Action regarding Executive Session Item specified above.

15. **Announcement of the next Board of County Commissioners Meeting:** March 22, 2023
16. **SIGNING OF OFFICIAL DOCUMENTS**
17. **ADJOURN**