



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, MARCH 22, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
 - A. COMMISSION:** Recognizing Macklee Cain, the New Mexico Cattle Growers Association Heritage Contest Essay Winner (Commissioner McCall).
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - A. COMMISSION:** Appoint Fair Board member at-large.
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Request approval of minutes of the March 8, 2023 Regular Meeting of the Board of County Commissioners.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE & PURCHASING:** Request approval of payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
 - A. CLERK:** Duplicate Ordinance number correction (2019-03).

11. ADOPTION OF RESOLUTION**12. APPROVALS**

- A. MANAGER:** Request approval to use ARPA funds to purchase upgraded firewall for Torrance County (Deputy County Manager Juan Torres & Ambitions).
- B. SHERIFF:** Request approval to increase Undersheriff's annual salary to \$92,000.
- C. SHERIFF:** Request approval to pay prior fiscal year expense, Invoice 16713 from Tavenner's Towing & Recovery LLC, dated 7/1/2022, in the amount of \$4,861.73.
- D. SHERIFF:** Request approval to pay prior fiscal year expense, Invoice 02790865 from Galls, dated 3/29/2022, in the amount of \$97.38.
- E. SHERIFF:** Request ratification of an application for the Adam Walsh Act Implementation Sub-grant to support the Torrance County Sheriff's Office Sex Offender Tracking Unit.
- F. SHERIFF:** Request approval to submit an application for the Law Enforcement Protection Fund (LEPF).
- G. SHERIFF:** Request approval to submit an application for the Justice Assistance Grant to support the Torrance County Community Policing efforts.
- H. COMMISSION:** Request acceptance of Annual Jail Inspection Report regarding annual county inspection of CoreCivic Detention Facility conducted March 8, 2023 (Commissioner McCall).
- I. COMMISSION:** Request approval of Employment Agreement for Donald Dirks as Torrance County Fire Chief.
- J. FIRE:** Request approval to use ARPA funding to purchase AutoPulse for Rescue 14.
- K. FIRE:** Request approval to expend Fire Protection Grant funding on a Class 6 brush truck for District 2.
- L. PLANNING & ZONING:** Request approval to purchase new Planning & Zoning vehicle for Zoning Officer.

13. DISCUSSION

- A. COMMISSION:** Discuss funding options for ongoing projects and inviting Congressperson Stansbury for a walk-through of County's projects (Commissioner Schropp).
- B. COMMISSION:** Discuss emergency preparedness and response for train derailments (Commissioner Schropp).
- C. MANAGER'S REPORT**

D. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

14. EXECUTIVE SESSION

A. COMMISSION: Discuss limited personnel matters (Fire Chief), closed pursuant to NMSA Section 10-15-1(H)(2).

15. Announcement of the next Board of County Commissioners Meeting: April 12, 2023

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN