



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, JULY 12, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. CERTIFICATES AND AWARDS**
 - A. SHERIFF:** Recognition of Employee Service Year Pin: Sharaya Medina (2).
 - B. FIRE/EMS:** Recognition of Employee Service Year Pin: Chris Sanchez (2).
- 5. BOARD AND COMMITTEE APPOINTMENTS**
- 6. PUBLIC COMMENT and COMMUNICATIONS**
- 7. APPROVAL OF MINUTES**
 - A. COMMISSION:** Request approval of minutes of the June 28th Regular Meeting of the Board of County Commissioners.
- 8. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE & PURCHASING:** Request approval of payables.
 - B. PLANNING & ZONING:** Special Use: RV Park.
 - C. PLANNING & ZONING:** Keer Industries Special Waste Disposal – Annual Renewal of Solid Waste District.

9. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**10. ADOPTION OF RESOLUTION**

- A. PLANNING & ZONING:** Resolution 2023-_____ to clean lot D-106 Echo Ridge subdivision on Massachusetts Court.
- B. PLANNING & ZONING:** Resolution 2023-_____ to clean lot E-123 Echo Ridge subdivision, 10 New Jersey Court.
- C. PLANNING & ZONING:** Resolution 2023-_____ to clean lot 3-E-1 Echo Ridge subdivision, 8 Harlow Court.
- D. PLANNING & ZONING:** Resolution 2023-_____ to clean lot E-21 Echo Ridge subdivision, 4 Minnesota Court.
- E. CLERK:** Resolution 2023-_____ Designating polling places and locations for all statewide elections conducted in 2024 and 2025.

11. APPROVALS

- A. FINANCE:** Motion to approve the FY2023 Capital Assets Certification.
- B. COMMISSION:** Submission of proposal to Planning & Zoning Board to remove D-3 zone designation from Parcels R030279, R026580, R017643, R016832, R020735 and R026581, located north and south of Exit 203 and designate as D-2. (Commissioner Schwebach)
- C. FIRE:** Request approval for reclassification of Administrative Assistant to Executive Assistant.
- D. FIRE:** Request approval for reclassification of one Firefighter/EMT position to an EMS Lieutenant.
- E. EMERGENCY MANAGEMENT:** Acceptance of 2023 Emergency Management Performance Grant in the amount of \$38,770.50.
- F. GRANTS:** Ratify acceptance of award of Rural Primary Health Care Act (RPHCA) Grant in the amount of \$101,124.00.
- G. ASSESSOR:** County Assessor Lucero attended 86th Annual New Mexico Counties Conference prior to an approved purchase order in place. This occurred in the last fiscal year budget and we are requesting your approval for payment to New Mexico Counties in the amount of \$275.00.

12. DISCUSSION**A. MANAGER'S REPORT**

B. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

13. EXECUTIVE SESSION

14. Announcement of the next Board of County Commissioners Meeting: July 26, 2023

15. SIGNING OF OFFICIAL DOCUMENTS

16. ADJOURN