



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, AUGUST 9, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. CERTIFICATES AND AWARDS**
 - A. ROAD:** Recognition of Employee Service Year Pin: Charmen Padilla (10).
 - B. FINANCE:** Recognition of Employee Service Year Pin: Joanna Romero (5).
- 5. BOARD AND COMMITTEE APPOINTMENTS**
 - A. COMMISSION:** Discussion and possible action pertaining to filling vacant Planning & Zoning Board position.
- 6. PUBLIC COMMENT and COMMUNICATIONS**
- 7. APPROVAL OF MINUTES**
 - A. COMMISSION:** Request approval of minutes of the July 26th Regular Meeting of the Board of County Commissioners.
- 8. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE & PURCHASING:** Request approval of payables.
- 9. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

10. ADOPTION OF RESOLUTION

A. FINANCE: Discussion and possible approval of Resolution 23-_____, Torrance County 2025-2029 Infrastructure and Capital Improvement Plan (ICIP). (Public Hearing)

11. APPROVALS

A. ROAD: Board of Viewers (appointed by Commission on April 26, 2023, as a Road Evaluation Committee) present report to Commission setting forth their recommendation regarding proposed partial vacation of 0.16 miles of County Road AO19 (Sanchez Road) as a County maintained road.

- 1) Discussion and possible order by the Commission granting petitioner's request to vacate of 0.16 miles of AO19 (Sanchez Road) and further order the removal of this section from Torrance County's Miles Maintained List which is annually approved by the Commission.

B. SHERIFF: Request ratification of submission of the application for the new FY2024 Law Enforcement Recruitment Fund requesting funding for salaries and benefits for newly hired law enforcement officers and civilian personnel including dispatchers.

C. ROAD: Request approval to pay for services performed on Water Truck without prior authorization. Road Department submitted requisition 24-00232 for \$1,987.65 to pay vendor Inland Kenworth Inc.

D. ROAD: Requesting approval to pay invoice for the prior fiscal year. Road Department submitted requisition 24-00315 for \$339.02 to pay Geo-Test Inc. for a density test that was performed on 06/22/2023.

E. MANAGER: Request approval to increase safety shoe allowance from \$150.00 per year to \$200.00 per year.

12. DISCUSSION

A. MANAGER: Presentation about Conservation Legacy (Phillip Jaramillo).

B. ROAD: Road Department Update (Leonard Lujan).

C. MANAGER'S REPORT

- 1) Deputy County Manager submitted letter of resignation, effective August 11, 2023.
- 2) Job opportunities in Torrance County.

D. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

13. EXECUTIVE SESSION

A. COMMISSION: Address filling vacant Fire Chief position, closed pursuant to Section 10-15-1(H)(2).

14. DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEM ABOVE

A. COMMISSION: Discussion and possible action pertaining to filling the vacant Fire Chief position.

15. Announcement of the next Board of County Commissioners Meeting: August 23, 2023

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN