



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, November 8, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. MAINTENANCE:** Employee Service Year Pin: Dominic Romero (2)
 - B. FIRE:** Employee Service Year Pin: Felicia Braman-Mahan (2)
 - C. MANAGER:** Employee Service Year Pin: Samantha O'Dell (2)
 - D. ASSESSOR:** Employee Service Pin: Helen Gutierrez (2)
 - E. ASSESSOR:** Employee Service Pin: Crystal Gracia (10)
 - F. DISPATCH:** Employee Service Year Pin: Ben Daugherty (20)
 - G. MANAGER:** Employee of the Quarter: Arely Cuevas
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**

8. APPROVAL OF MINUTES

A. COMMISSION: Request approval of minutes of the October 25, 2023 Regular Meeting of the Board of County Commissioners.

9. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**11. ADOPTION OF RESOLUTION****12. APPROVALS**

A. COMMISSION: Request approval of Consent and Crossing Agreement dated October 31, 2023 and Mutual Non-Disturbance and Cooperation Agreement dated October 31, 2023, between El Cabo Wind LLC, La Joya Wind LLC, Pacific Wind Development LLC, SunZia Wind North LLC, and Torrance County, New Mexico, in connection with the County's interest in the Indenture and related agreements dated as of December 17, 2015 by and among Torrance County, as Issuer, El Cabo Wind Holdings, LLC, as Purchaser, El Cabo Wind LLC, as Company, and BOKF, NA, as Depository, securing certain Taxable Industrial Revenue Bonds (El Cabo Wind Project), Series 2015 in the maximum principal amount of \$575,000,000.

B. PLANNING & ZONING: Appeal of Planning & Zoning Board decision at the October 4, 2023 Meeting to deny (no action) Summary Review: Create Type 3 subdivision at Parcel C, Located within the NE4, Section 24, T.9N., R.8E., NMPM. **(Public Hearing)**

C. FAIR BOARD: Request payment to Stacy Harral for Fair Board services beginning August 9, 2023, to include helping new Administrative Assistant (contract employee) during and after the Fair. A purchase order was not in place for this expenditure. (Deferred from 10/25/2023)

D. FIRE: Request approval of Comprehensive Consultant Pharmacist Services Agreement between Torrance County and CPNMRX, Inc. dba Consultant Pharmacists of New Mexico, Inc. for providing consultant pharmacy services for Torrance County Fire Department to include Emergency Medical Services.

E. DWI/GRANTS: Request approval of FY 2024 Community DWI (CDWI) Grant Agreement. (Approved by Grant Committee)

F. SHERIFF: Request approval to pay prior fiscal year invoice from Eye Associates in the amount of \$192.00 for inmate appointment on 5/6/2022.

G. SHERIFF: Request approval to pay prior fiscal year invoice from Manzano Medical Group in the amount of \$803.68 for Deputy Alderete's pre-academy physical.

H. FINANCE/PURCHASING: Discussion and possible approval of reimbursing Tajique Mutual Domestic Water for their \$6,550.00 payment to A and S Enterprises Inc. for installation of new Isaacs Radios for Well Control via Tank Site. Commission approved ARPA funds for this project; however, purchase order was not in place prior to beginning the project, nor prior to payment being made.

I. MANAGER: Request approval to hire a DWI Coordinator early to replace current DWI Coordinator upon retirement at the end of 2023, allowing training opportunity for continuity of services.

13. DISCUSSION

A. COMMISSION: Update on SunZia Wind and Transmission Projects. (Jeremy Turner)

B. SHERIFF: Discuss options to improve public access to Sheriff's Office.

C. MANAGER'S REPORT

D. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

14. EXECUTIVE SESSION

15. Announcement of the next Board of County Commissioners Meeting:

A. Special Commission Meeting (Canvass November 7, 2023 Election) – November 15, 2023 at 9:00 AM

B. Regular Commission Meeting – December 13, 2023 at 9:00 AM

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN