



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, February 28, 2024 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - A. COMMISSION:** Request approval to form and appoint member to an Ad Hoc Internet Connectivity Advisory Committee for the purpose of assisting Resound Internet in identifying no fixed internet coverage areas in the County and in putting together a County plan for a fixed, high-speed internet system. (Commissioner Schropp)
- 7. PUBLIC COMMENT and COMMUNICATIONS (Comments limited to two minutes.)**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Request approval of minutes of the February 14, 2024, Regular Meeting of the Board of County Commissioners.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE & PURCHASING:** Request approval of payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
- 11. ADOPTION OF RESOLUTION**

A. FINANCE: Request approval of Resolution 24-____, Disposition of Torrance County Property, auction and/or salvage of three county-owned vehicles and trade of three LifePaks for new Zoll machines.

12. APPROVALS

A. FINANCE/GRANTS: Discussion of WAVE 4 broadband internet grant and partnership opportunities; discussion of obtaining letters of support from identified communities; and discussion and possible approval of submission of GWEP Grant for feasibility study of areas identified with Resound partner.

B. FINANCE/GRANTS: Request approval of Budget Adjustment for Juvenile Justice Grant.

C. FINANCE/GRANTS: Request approval of Amendment No. 2 of the Professional Services Contract, Estancia Valley Youth & Family Council (EVYFC), Girls Circle Services in the Estancia Valley with Lyndsi Donner dba Braycon Companies LLC.

D. EMERGENCY MANAGEMENT: Request approval to submit grant application for 2024-2025 Wildfire Risk Reduction Program for Rural Communities Funding Application for Education and Outreach Activities, up to \$20,000.

E. FINANCE/GRANTS: Request to accept Wilson & Company's proposal for the new Torrance County Administration Building, specifically for Architectural and Engineering Design Services, and authorizing County Manager Janice Barela to sign a contract with Wilson & Company for such services.

13. DISCUSSION

A. EMERGENCY MANAGEMENT: Discussion of pros and cons of Emergency Management Building at various locations within the County.

B. MANAGER'S REPORT

C. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

14. EXECUTIVE SESSION

15. Announcement of the next Board of County Commissioners Meeting: March 13, 2024 at 9:00 AM

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.