



## ***Torrance County***

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Samuel D. Schropp**, Member, District 3

**Janice Y. Barela**, County Manager

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The meeting will be available via Zoom and the link may be found on the County's website [www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar). Click on the event to access Zoom Meeting information.

### **ADMINISTRATIVE MEETING AGENDA**

**WEDNESDAY, May 8, 2024 @ 9:00 AM**  
**205 S. Ninth Street, Estancia, NM 87016**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS (Comments limited to two minutes.)**
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Request approval of minutes of the April 10, 2024, Regular Meeting of the Board of County Commissioners.
  - B. COMMISSION:** Request approval of minutes of the April 24, 2024, Regular Meeting of the Board of County Commissioners.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. FINANCE & PURCHASING:** Request approval of payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

**A. COMMISSION:** Public Hearing to consider: AN ORDINANCE ADOPTING AN INDUSTRIAL REVENUE BOND POLICY PURSUANT TO THE COUNTY INDUSTRIAL REVENUE BOND ACT, ESTABLISHING APPLICATION REQUIREMENTS AND PROCEDURES, AUTHORIZING THE COUNTY MANAGER TO ENGAGE PROFESSIONALS TO EVALUATE AND ADVISE ON MATTERS RELATED TO THE ISSUANCE OF BONDS AND UNDERLYING LEASE AGREEMENTS WITH PRIVATE COMPANIES, AND ESTABLISHING A FRAMEWORK UNDER WHICH THE BOARD OF COUNTY COMMISSIONERS RECEIVE, CONSIDER AND ACT UPON APPLICATIONS FOR INDUSTRIAL REVENUE BONDS.

**11. ADOPTION OF RESOLUTION**

**12. APPROVALS**

**A. GRANTS:** Request approval of contractual Amendment by submission of a BAR Request to New Mexico Children's Youth & Families Department for Juvenile Justice Continuum Funding for increased contractual services for Girls Circle; Amendment will be to Article II for an increase of \$17,249.25.

**B. SHERIFF:** Request approval to pay bonuses for LE-Recruitment and Retention Grant from New Mexico Department of Finance & Administration totaling \$37,500.

**C. SHERIFF:** Request approval to create new positions in the Torrance County Sheriff's Office, effective immediately:

- 1) Two Community Service Aides (commissioned, uncertified officers) at \$20.00/hour
- 2) One Patrol Sergeant at \$35.50/hour (current Patrol Sergeant salary)

**D. ASSESSOR:** Request approval of 2024-2025 Assessor's Valuation Maintenance and Reappraisal Plan.

**E. FINANCE:** Discussion and possible approval of the FY25 Interim Budget.

**13. DISCUSSION**

**A. FIRE:** Torrance County Fire Rescue update.

**B. COMMISSION:** Discussion regarding Torrance County Fair Board issues, to include clarification and explanation (Johnny Perea, Fair Board Vice Chair).

**C. MANAGER'S REPORT**

**D. COMMISSIONERS' REPORTS**

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

**14. EXECUTIVE SESSION**

- 15. Announcement of the next Board of County Commissioners Meeting:** May 22, 2024 at 9:00 AM

**16. SIGNING OF OFFICIAL DOCUMENTS**

**17. ADJOURN**

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.