



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, May 14@ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS - None**
- 5. CERTIFICATES AND AWARDS - None**
- 6. BOARD AND COMMITTEE APPOINTMENTS – None**
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. DEPARTMENT UPDATES AND COMMUNICATIONS**
 - a. Assessor's Office Update
 - b. Animal Services Update

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of April 23, 2025, Regular Meeting Minutes of the Board of County Commissioners

10. CONSENT AGENDA

- a. **FINANCE:** Request for Approval of Amended Payables with Date Ranges of 4-03-2025 to 4-17-2025
- b. **FINANCE:** Request for Approval of Payables with a Date Range of 4-18-25 to 5-17-25.

11. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – None**12. ADOPTION OF RESOLUTION**

- a. **FINANCE:** Request Approval of Resolution No. 2025-____ - A Resolution Authorizing Budget Adjustments to the FY26 Budget.
- b. **GRANTS/MANAGER:** Request Approval of Resolution No. 2025-____ - A Resolution Authorizing Approval of the Infrastructure Capital Improvements Plan for 2027-2031.

13. APPROVALS/ACTION ITEM

- a. **PURCHASING:** Request Approval of an Annual Adjustment Request for a Professional Services Agreement Between Torrance County and Bohannon Huston, Inc.
- b. **PURCHASING:** Request Approval of a Memorandum of Agreement Between Presbyterian Medical Services and Torrance County Concerning the Allocation of Funds to Offset the Cleaning Expenses and Meals for Torrance County Senior Citizens Centers.
- c. **HUMAN RESOURCES:** Request Approval for an Unauthorized Purchase to Qwest Diagnostics in the Total Amount of \$100.15 for a Workers Compensation Claim.
- d. **ASSESSOR:** Request Approval of the 2025-2026 Torrance County Assessor's Valuation Maintenance & Reappraisal Plan.

14. DISCUSSION

- a. **MANAGER:** State Economic Development Department Presentation
- b. **MANAGER:** EMWT Regional Water Association Presentation
- c. **FINANCE:** Review and Discussion of the FY26 Interim Budget Request for Torrance County

d. MANAGER REPORT:

e. COMMISSIONERS' REPORTS:

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Jaramillo, District 3

15. EXECUTIVE SESSION:

- a. Discussion on the Purchase, Acquisition or Disposal of Real Property Pursuant to NMSA § 1978 10-15-1(H)(8); and Discussion of Collective Bargaining Negotiations Between Torrance County and the Professional Fire Fighters of Torrance County IAFF Local 5441 Pursuant to NMSA § 1978 10-15-1(H)(5)

16. Announcement of the next Board of County Commissioner's Meeting:

May 28, 2025

17. SIGNING OF OFFICIAL DOCUMENTS

18. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.