



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, May 28@ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS - *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS – *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. DEPARTMENT UPDATES AND COMMUNICATIONS**
 - a. FIRE: Fire Department Update**

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of May 14, 2025, Regular Meeting Minutes of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request for Approval of Payables with a Date Range 05/07/2025 to 05/07/2025.
- b. **FINANCE:** Request for Approval of Payables with a Date Range 05/08/2025 to 05/21/2025.
- c. **PLANNING AND ZONING:** Request Approval of a Special Use Permit for Agua Fria Energy, LLC for the Cedarvale Wind Farm Project.

11. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – None**12. ADOPTION OF RESOLUTION**

- a. **CLERK:** Request Approval of Resolution No. 2025-____ - A Resolution Authorizing and Establishing Filing, Recording, Marriage License and Copying Fees and Related Charges for the Torrance County Clerks Office.
- b. **FINANCE:** Request Approval of Resolution No. 2025-____ - A Resolution Requesting a Budget Adjustment to the FY25 Operating Budget.

13. APPROVALS/ACTION ITEM

- a. **EMERGENCY MANAGEMENT:** Request Approval of Intergovernmental Agreement for Fiscal Years 2026 through 2029 from the Department of Health Regarding the Cities Readiness Initiative (CRI) Grant Funding.
- b. **GRANTS:** Request Approval of (1): a Grant Agreement Between Torrance County Animal Services and the Carroll Petrie Foundation (Grant Number 2025-47) in the Amount of \$50,000.00 for Emergency Veterinary Services and (2) Delegation of Signature Authority to the County Manager to Execute the Grant Agreement.
- c. **GRANTS:** Request Approval of a Grant Agreement Between Torrance County and the State of New Mexico Department of Finance and Administration Local Government Division DWI Grant Program (Grant Number 26-D-G-31) in the Amount of \$95,000.00 to Support Programs, Services and Activities to Reduce Incidents of DWI, Alcoholism and Alcohol Abuse in Torrance County for Fiscal Year 2026 and Delegation of

Signature Authority to the County Manager to Execute the Grant Agreement.

- d. **FIRE:** Request Approval of an Unauthorized Purchase for New Mexico Apparatus in the Amount of \$240.75 for an Oil Change Service.
- e. **FINANCE:** Request Approval to Pay a Prior Year Invoice to CoreCivic in the Amount of \$5,787.18 for Court Transport Services of US Marshall Inmates Which Occurred in October of 2023.
- f. **MANAGER:** Request Approval of a Contract Amendment for Wilson and Company in the Amount of \$124,199.75 for Additional Design and Engineering Services for the Torrance County Administrative Building Project.
- g. **MANAGER:** Request Review and Potential Approval of a Professional Services Agreement Not to Exceed \$59,999.99 Between Torrance County and Vertias Services, LLC. for Project Management Services for the EMWT Project.

14. DISCUSSION

a. MANAGER REPORT

b. COMMISSIONERS' REPORTS:

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Jaramillo, District 3

15. EXECUTIVE SESSION:

- a. Discussion of Limited Personnel Matters 10-15-1.H(2) NMSA 1978: Performance Evaluation of the Deputy County Manager.

16. Announcement of the next Board of County Commissioner's Meeting:

May 28, 2025

17. SIGNING OF OFFICIAL DOCUMENTS

18. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.