



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, October 8, 2025, @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS – *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS - *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. DEPARTMENT/PROGRAM UPDATES AND COMMUNICATIONS**

- a. **EMERGENCY MANAGEMENT:** Emergency Preparedness & Evacuation Workshop

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of September 24, 2025, Regular Meeting Minutes of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables with a date range of September 18, 2025, through October 1, 2025.

11. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – *None*

12. ADOPTION OF RESOLUTION

- a. **FIRE:** Request Approval of Resolution No. 2025-____, A Resolution: (1) Dissolving the Six Torrance County Fire Districts (District 1- Duran; District 2 – Indian Hills; District 3- McIntosh; District 4 – Tajique/Torreon; District 5 – North East Torrance; and District 6 – Willard); (2) Approving the Creation of Two Fire Districts Which Shall be Identified as the Northern District (Formerly Districts 2, 3 and 5) and the Southern District (Formerly Districts 1, 4 and 6); and Delegating Signature Authority to the County Manager to Execute Such Documents and Take Such Further Action as May be Necessary for the Implementation of This Resolution.
- b. **MANAGER:** Request Approval of Resolution No. 2025-____, A Resolution Adopting the Torrance County Critical Incident Reporting Policy.

13. APPROVALS/ACTION ITEM

- a. **MANAGER:** Request Approval of a Municipal Advisory Agreement Between Torrance County and First American Financial Advisors, Inc. In an Amount Not to Exceed \$59,000.00 for Financial Advisory Services.
- b. **MANAGER:** Request Approval of an Option and Lease Agreement Between Torrance County and The Tower's, LLC to Lease Parcel Number 1-005-052-250-000-000 for the Erection of a Cellphone Tower.
- c. **EMERGENCY MANAGEMENT/MANAGER:** Request Approval of a Proposal for Architectural Pre-Design Services for Studios Southwest Architects in the Amount of \$20,800.00 for a Potential Torrance County Emergency Operations Center at a County Owned Property in Moriarty, NM.
- d. **ROADS:** Request Approval to Reallocate \$72,297.97 in Appropriated County Infrastructure Funding from Roads Materials to the Purchase of Blades.
- e. **ANIMAL SERVICES:** Discussion and Potential Approval of Part-Time Administrative Assistance Position for Animal Services.

- f. **DISPATCH:** Request Approval of an Unauthorized Purchase to Central New Mexico Community College in the Amount of \$1,684.00 for a Telecommunication Academy Attended by Two Non-Certified Dispatchers.
- g. **ROADS:** Request Approval to Pay a Prior Year Invoice to McLeod Medical Centers of NM, Inc, Doing Business as Duke City Primary Care in the Amount of \$110.00 for a Commercial Driver's License Medical Examination for Pete Montano.

14. DISCUSSION/PRESENTATION

- a. **MANAGER:** Discussion on Domestic Violence Services in Torrance County
- b. **MANAGER:** Discussion on New Mexico Grants Administration Services
- c. **MANAGER:** Discussion on Regionalization of Torrance County Dispatch Center
- d. **MANAGER:** Discussion of New Mexico Counties 2026 Legislative Priorities and Potential Support from the Torrance County Commission
- e. **COMMISSION:** Update on the Leasing of 4 Acres of Property from the Tajique Land Grant for the Tajique Transfer Station
- f. **COMMISSION:** Discussion on the Operational Costs for the Torrance County Treasurer's Office
- g. **COMMISSION:** Discussion Regarding McCall's Pumpkin Patch and Torrance County's Intergovernmental Agreement with the US Department of Immigration and Customs Enforcement
- h. **CLERK'S REPORT**
- i. **MANAGER'S REPORT**
- j. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

15. EXECUTIVE SESSION

- a. Discussion of Threatened of Pending Litigation Pursuant to 10-15-1.H(7): The Estate of Travis Boawn v. the Board of County Commissioners for the County of Torrance.
- b. Discussion of Threatened of Pending Litigation Pursuant to 10-15-1.H(7): Brian Sanchez v. the Board of County Commissioners for the County of Torrance.

16. Announcement of the next Board of County Commissioner's Meeting:

October 22, 2025

17. SIGNING OF OFFICIAL DOCUMENTS

18. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.