

Final Copy
Torrance County Board of Commissioners
Commission Meeting
May 27, 2015

Commissioners Present: **LeRoy Candelaria -Chair**
 Julia DuCharme-Member, (via Speaker Phone)
 James Frost-Member

Others Present: **Joy Ansley-County Manager**
 Annette Ortiz- Deputy County Manager
 Dennis Wallin-County Attorney
 Michelle Jones -Clerical

Call Meeting to Order:

Chairman Candelaria calls the meeting to order at 9:03 am, he welcomes all those present to the meeting, leads us in the pledge and gives the invocation.

Approval of the Meeting Minutes:

Chairman Candelaria asks for a motion to approve the May 13, 2015 Regular Meeting Minutes. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the May 13, 2015 Regular Meeting Minutes. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Agenda:

Chairman Candelaria asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's Commission Meeting Agenda. Madam Commissioner DuCharme seconds the motion. The Commissioners vote to approve the agenda. All in favor, none opposed. **MOTION CARRIED.**

Approval of the Consent Agenda, approval of warrants, and approval of indigent claims: Chairman Candelaria asks for a motion to approve the Consent Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the

Consent Agenda. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed **MOTION CARRIED.**

Action Items

Items to Be Considered and Acted Upon

**Department Requests/Reports:*

1. Updates:

Linda Jaramillo, County Clerk, speaks. There was an Election of the NMAC Board of Directors. Ms. Betty Cabber is our new representative on the Board.

Steve Guetschow, P&Z Director, speaks. Concerning the P&Z Board, Mr. Bill Larson, who is currently on the Board, has sent Mr. Guetschow an email expressing his interest in being appointed for a second term. Also, Ms. Gail Langell has submitted a letter of interested in being appointed as an Alternate to the Board, representing District 1.

Annette Ortiz, Deputy County Manager, speaks. We are going to have filming going on in the parking lot on the east side of our building tomorrow. Employees and customers are asked to park either at the Catholic Church parking lot across the street or in the parking lot on the west side of the building.

Madam Commissioner DuCharme, speaks. After the discussion about the pay raises at the last Commission meeting, Madam Commissioner DuCharme received two letters in support of the .75/hr raise. She states that she is thankful to receive these letterer; people are doing their jobs by trying to take care of their employees. She is trying to take care of the County's employees too. She states that she thinks that the County's employees are already better off than the other residents of the County; they receive a paycheck, training, they can stay at good hotels during training, go to events. They receive health insurance and retirement. She acknowledges that the cost of living is going up, that's why she supports a 3% raise, but she can't be generous with taxpayer's money. She is tired of hearing that we don't have money for this project or that, that the County is poor. She doesn't want to make the same excuses to her constituents. She further states that we don't

have enough Police Officers, we cannot attract volunteer Firefighters, and that should be one of our biggest concerns.

2. Contract for Services between Torrance County and AECOM- Javier Sanchez, Emergency Manager Mr. Wallin speaks. This item is not ready to be presented. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to table this item. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **ITEM TABLED.**

3. Request Maintenance Contract Renewal between Torrance County and PDS- Linda Jaramillo, County Clerk Ms. Jaramillo speaks. This contract has been renewed many, many times. This contract is for maintenance to the Clerks microfilm equipment. PDS is the only company that maintains this type of antiquated equipment and has been the only company for years. Today, Ms. Jaramillo is asking the Commission to approve the renewal of the maintenance contract and she is also asking if she can skip the 'three written quotes' process for this contract in the future. The amount of the contract is \$3,432.56; a slight increase over last year. Ms. Olivas, Purchasing Director, states that if the amount of the contract is over \$2,500.00 you must obtain at least three oral quotes. **ACTION TAKEN.** Commissioner Frost makes a motion to approve the maintenance contract renewal between Torrance County and PDS. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

4. Request Approval of PHTC Community Health Profile for Fiscal Year 2015- Billie Clark, Partnership for a Healthy Torrance County Ms. Clark speaks. She is here today representing the Partnership for a Healthy Torrance Community. She is requesting that the Commission approve the Community Health Profile that the Health Council has put together. The Health Profile is intended to be a widely shared public document that gives a snapshot of the Torrance Community; how we look in terms of people, geography, our health status, our community assets, some of the health disparities and challenges that we face, and much more. This very informative and important report will be available for viewing on the Torrance County website. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to approve the PHTC

Community Health Profile for Fiscal Year 2015. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED**

5. Resolution 2015-020 Line Item Transfers- Tracy Sedillo, Comptroller Ms. Sedillo speaks. This resolution is line item transfers. Several departments are requesting to transfer funds within their budget. This does not change the overall amounts of the budget. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to approve Resolution 2015-020 Line Item Transfers. Madam Commissioner DuCharme seconds the motion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.**

6. Resolution 2015-021 Budget Increase- Tracy Sedillo, Comptroller Ms. Sedillo speaks. This resolution is a budget increase to add in three grants that the Sheriff’s Department received; the ENDWI grant, Buckle Up for Safety grant, and the 100 Days and Nights of Summer grant. The total increase is in the amount of \$11,046.00. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve Resolution 2015-021 Budget Increase. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.**

7. Resolution 2015-022 Cash Transfer between Funds- Tracy Sedillo, Comptroller Ms. Sedillo speaks. This resolution is requesting permission from DFA to transfer money between funds. The requested transfers are as follows:

From:	To:	Amount:
817 (DFC Grant)	401 (Gen Fund)	\$34,712.47
811 (UAD Grant)	401 (Gen Fund)	\$ 530.67
911 (E911 Grant)	636 (Debt Service)	\$ 5,521.00

Grants 817 and 811 have closed. Funds need to be moved from Grant E911 to 636 to cover a loan payment. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to approve Resolution 2015-022. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

***Commission Matters:**

8. Joint Resolution 2015-019 between Torrance County and the Village of Willard for the Transfer of Village Fire Services and Tangible Personal Property of the Willard Fire Department to Torrance County Ms. Ansley speaks. Last year, Torrance County agreed to take over the Willard Fire Department, which will now become TC Fire District 6; we adopted a resolution establishing that. This resolution is exchanging the use of the equipment from Willard to the County. It has already been adopted by the Village of Willard. Ms. Ansley is asking the Commission to adopt this resolution today as it needs to be sent to the Finance Authority because they are refinancing the loan on the fire apparatus and changing the name on the loan from Willard to Torrance County. All documentation hereto attached. **ACTION TAKEN** Commissioner Frost makes a motion to approve Resolution 2015-019 between Torrance County and Willard. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme asks Mr. Wallin about some of the verbiage contained in the resolution. Mr. Wallin states that we need to adopt this resolution today and any concerns Madam Commissioner DuCharme has can be addresses and clarified in the MOU he is currently drawing up for this transfer. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.**

9. Request Approval of Disposition Ms. Ansley speaks. The County Disposition Committee met and has given the Commission a list of items for disposition (to either be disposed of, or sold at auction) in their packet. Per statute and policy, approval of disposition from the Commission is needed. All documentation hereto attached. **ACTION TAKEN** Commissioner Frost makes a motion to approve the Disposition. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme questions one of the items being presented for disposition: an old TCPO van. She asks why the van is not on the list titled ITEMS TO BE SOLD. Ms. Ansley clarifies that the van is being presented for disposition from the DWI/Commission Department and the ITEMS TO BE SOLD are being presented for disposition from the Road Department. The Road Department provided a list, and the DWI/Commission department provided a picture. Madam Commissioner DuCharme asks if the items up for disposition can be shown on the TC website. Ms. Ansley replies yes, we can do that. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.**

10. Approval of FY2015-2016 Interim Budget- Tracy Sedillo, Comptroller

Ms. Sedillo speaks. She presents the Commission with a copy of the 2016 Interim Budget for Commission approval. She has also provided the Commission some corrected sheets. The corrections are as follows:

1. On the revenue schedule, in fund 605, the \$76,000 for DWI distribution was on the wrong line item. It has been moved to the correct line item with no change to the overall revenues.

2. On the expenditures side, in fund 552, the GO Bond payment wasn't changed on the copy that the Commission has to reflect the current payment. This has been corrected.

Mr. Wallin's copy and the public view copy is already corrected.

At the last Commission meeting, the Commission directed Ms. Sedillo to plug in a \$.75/hr pay increase for the County employees into the budget. She informs the Commission today that she was only able to budget in a \$.50/hr pay increase because we have an extra pay period in this calendar year, which falls in this budget cycle. An extra pay period is substantial to the budget. (This only happens every 11 years). There is a disclosure note on the salary schedule that indicates it is a 27 pay period year. The requested funding for the Extension Office is in the budget, as is the Animal Control funding. A 3% health insurance increase has also been added. All other expenditures remained the same. Madam Commissioner DuCharme asks Ms. Sedillo about the budget. Ms. Sedillo explains and clarifies some of the numbers for her. Madam Commissioner DuCharme asks about the salary of the County Fire Marshall; she states that the Commission did not approve a salary increase for the Fire Marshall. Ms. Ansley states that the Commission authorized her to grant the increase in Closed Session. Chairman Candelaria states that this occurred when the TC Fire Department was reorganized. He further states that we (the County) had to do this; we needed a leadership position in the Fire Department. Mr. Wallin states that he will be happy to look into this for Madam Commissioner DuCharme; he is not prepared this morning to respond to this. No further discussion. All documentation hereto attached. **ACTION TAKEN** Chairman Candelaria makes a motion to approve and submit the FY2015-2016 Interim Budget. Commissioner Frost seconds the motion. The Commissioners vote. Two in favor, Madam Commissioner DuCharme opposed. **MOTION CARRIED.**

11. Consideration of and action upon Resolution 2015-023, finding a decedent to be indigent or unclaimed and authorizing payment for the burial or cremation of an indigent person, as defined in Section 24-13-2 NMSA 1978 Ms. Ansley speaks. This is an indigent burial for an unclaimed decedent. The Commission needs to authorize the cremation/burial of this individual. All documentation hereto attached. **ACTION TAKEN** Commissioner Frost makes the motion to approve item #11, Resolution 2015-023 finding a decedent to be indigent or unclaimed and authorizing payment for the burial or cremation of an indigent person, as defined in Section 24-13-2 NMSA 1978. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.**

12. Appointment of Planning & Zoning Alternate Board Member – Steve Guetschow, P&Z Director Ms. Gail Langell speaks. She has submitted a letter of interest stating:

I understand there is an opening on the Planning and Zoning Board for Torrance County. It would be an honor to be considered for this position.

I am a lifelong resident of Torrance County. Since the 1800's, my family has maintained an active cattle ranch. My husband and I have raised three children who continue to reside and raise their families in the area. We operated a retail business in Albuquerque for over 35 years until our retirement. We now devote our time to farming in the Estancia Valley.

I have a great respect for the land within Torrance County, and would like to help preserve our lifestyle and the rural atmosphere we enjoy.

Sincerely, Gail Langell

Chairman Candelaria thanks her for stepping up to participate on the Board.

Commissioner Frost asks if she is local; she is. She grew up near Martinez Road in Moriarty. She and her husband have resided in Torrance County full time since the '70s. Madam Commissioner DuCharme thanks Ms. Langell for wanting to serve on the Board. All documentation hereto attached. **ACTION TAKEN**

Commissioner Frost makes a motion to approve the appointment of Ms. Gail Langell to the P&Z Board. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme states that she heard that each Commissioner could appoint a person to this Board from their district, why should the Commission vote? Mr. Guetschow explains that it's a carryover from the old way when the P&Z Board members could come from anywhere. In order to establish balance among the districts in the County, it was decided to have two representatives from

each Commission district. Basically, the County Commission is giving their blessing for the membership of their Board. In this instance, there were no other applicants for this position. Commissioner Frost and Chairman Candelaria have already read the letter of interest from Ms. Langell. Mr. Guetschow offers to read the letter of interest into the record. He further explains that it is a courtesy that the whole Commission approve the P&Z Board members. In this way, the Commission has a better understanding of who is representing the County on the Board. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.**

***County Manager Requests/Reports:**

13. Update

Ms. Ansley gives a brief update:

1. With regards to Boards, there have been advertisements in the newspaper for the County positions on the Fair Board and the Estancia Basin Water Planning Committee. The deadline to submit letters of interest is June 1st.
2. Mr. Swenka spoke with Ms. Ansley and asked if the County would be interested in taking over the radio station. Ms. Ansley told him that would not be something that the County could do this year, but the Commission could consider this in the future.

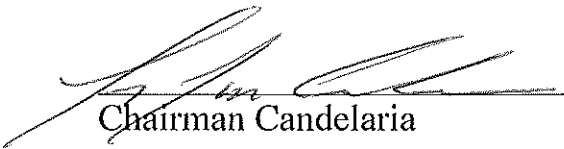
14. Memorandum of Understanding between Torrance County and the Village of Willard for the Operation of the Willard Fire Department Mr. Wallin speaks. He requests that this item be tabled as it is not ready to be presented to the Commission for approval. All documentation hereto attached. **ACTION TAKEN** Commissioner Frost makes a motion to table this item. Chairman Candelaria seconds the motion. Madam Commission DuCharme states that she cannot vote on this item because it is not listed as in item on her copy of the agenda. No further discussion. The Commissioners vote. Two in favor, Madam Commissioner DuCharme abstains. **MOTION CARRIED.**

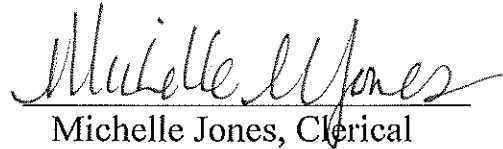
Public Requests: At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

Hank Van Es, McIntosh resident, speaks. He noticed that during the invocation, the Veterans were brought up, which is great. Many Veterans died to preserve our right to Freedom of Speech. He believes that many of them would be sorely disappointed to know that here in Torrance County, Freedom of Speech is limited to three minutes, but only after the Commission has already voted.

***Adjourn**

ACTION TAKEN: Commissioner Frost makes a motion to adjourn the May 27, 2015 Commission Meeting. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.** Meeting adjourned at 10:03 am


Chairman Candelaria


Michelle Jones, Clerical

6/10/15
Date

The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.