



Torrance County

*P.O. Box 48
205 South Ninth Street
Estancia, New Mexico 87016
505-544-4700*

Hazard Mitigation Plan Update RFP #TC FY24-25-003 Questions and Answers

Question –

RFP page 20 states "... Copies of Cost Proposal shall be in separate labeled binders;" yet instructions on page 24 say to provide the Cost Proposal "in a separate sealed envelope with the original proposal only." Question: Could you clarify how you want the Cost Proposal delivered?

Answer –

Hello,

Please include just one original Cost Proposal in a separate binder from the original technical proposal. It can be included in the same package, just a separate binder. Thank you!

Question –

Instructions in Appendix D say to submit the Proposed Fee Schedule (Cost Proposal) in the original proposal in a separate file named Cost Proposal. Question: Do you want electronic files for the Technical Proposal and the Cost Proposal included in the response package?

Answer –

Hello,

Please submit only hard copies of the technical proposal and the cost proposal. Electronic submissions will be rejected. Thank you!

Questions –

When is the deadline for proposals to be received? The RFP lists October 3rd at 4pm on pages 1 & 4, and October 2nd at 5pm on page 10.

Answers –

Hello,

Received, thank you! I will provide the answers by the 25th. Thank you!

Hello,

Please see responses to your questions. Also, please see attached the RFP with the amendment. Please note the correction to the sequence of events dates. Thank you!



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Questions –

When in the hazard mitigation plan update due/expected to be completed?

Answers –

Good afternoon,

The Hazard Mitigation Plan has expired. The updated needs to be completed as soon as possible. The Period of Performance for the Grant end February 2026. These means the update completed, approved by DHSEM, approved by FEMA and adopted by all jurisdictions. Thank you.

Questions –

What is the anticipated timeline for this contract? The Appendix C Draft Contract lists “automatically renew on February 1st each calendar year for two (2) additional one-year terms” but also lists February 1, 2026 as expiration date.

Answers –

Hello,

The HMP update is supposed to be completed no later than February 01, 2026. If it is not, it will be renewed for up to two (2) additional one-year terms. Total contract term is not to exceed 4-year term. Thank you!

Questions –

Should the Cost Proposal be provided in a sealed envelope with the original proposal only (page 24) or in four separate labeled binders identified as Cost Proposal Original and Cost Proposal Copies separate from the four Technical Proposal binders (page 20)?

Answers –

Hello,

Please include just one original Cost Proposal in a separate binder from the original technical proposal. It can be included in the same package, just a separate binder. Thank you!