



Torrance County

*P.O. Box 48
205 South Ninth Street
Estancia, New Mexico 87016
505-544-4700*

Ryan Schwebach,
Chairman
District 2

September 1, 2021

Kevin McCall,
Vice-Chairman
District 1

Re: RFP TC-FY22-01 – Grievance Hearing Officers
Addenda No. 1

LeRoy Candelaria
District 3

To Whom it May Concern:

Janice Y. Barela
County Manager

The following schedule will replace the published schedule for RFP TC-FY22-01 – Grievance Hearing Officers. Due to number of Grievance Hearing Officers required on contract, per the Torrance County Personnel Ordinance 2019, the RFP has been extended accordingly. Please let me know if you have any questions.

Tracy Sedillo
Treasurer

Very Respectfully,

Yvonne Otero
Clerk

A handwritten signature in black ink, appearing to be "NS" or similar initials.

Jesse Lucero
Assessor

Noah J. Sedillo
Chief Procurement Officer

Martin Rivera
Sheriff

Josie Chavez
Probate Judge

II. CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP contains the schedule for the procurement, describes the major procurement events and contains the general requirements governing the procurement.

A. SEQUENCE OF EVENTS

The Procurement Officer will make every effort to adhere to the following schedule:

ACTION	DATE
1. Issue RFP	Monday, 7/26/2021
2. Return of "Acknowledgment of Receipt" Form for Distribution List	Thursday, 9/16/2021 5:00 pm MDT
3. Deadline to Submit Additional Questions	Tuesday, 9/21/2021 5:00 pm MDT
4. Response to Written Questions/ RFP Amendments	Thursday, 9/23/2021 5:00 pm MDT
5. Submission of Proposal	Tuesday, 10/5/2021 2:00 pm MDT
6. Proposal Evaluation	Wednesday, 10/6-12/2021
7. Contract Award*	Wednesday, 10/27/2021
8. Protest Deadline	Thursday, 11/10/2021

*Contract award is subject to approval of the Board of County Commissioners or Designee.